



**Purchasing and Procurement Dep.**

**RFP05.2023.24**

**Enhancement of Qlik Sense Reporting and Business Intelligence  
Capabilities at Arab American University (AAU)**

2023-2024



**Announcement of RFP 05.2023.24****Enhancement of Qlik Sense Reporting and Business Intelligence Capabilities at Arab American University (AAUP)**

**The Arab American University invites the specialized companies to participate and submit the requested proposal that is mentioned above.**

You can enquire and pick up the documents from Procurement and Purchasing Department/Administrative Departments Building/2<sup>nd</sup> Floor / Tel: 04 241888 - Ext:1488 / Fax: 04 2510972 / E-mail: [pnp@aaup.edu](mailto:pnp@aaup.edu) on **Thursday 7March 2024**.

**Or by visiting website ;<https://www.aaup.edu/ar/Tenders>**

**Notes:**

- 1- You have to submit two offers: Financial and Technical, these offers will be evaluated to select the appropriate one.
- 2- Deadline for offer submission is in 02:00 pm on **Thursday 21March 2024**, you can submit the offer in Procurement and Purchasing department or **via E-mail : [pnp@aaup.edu](mailto:pnp@aaup.edu)**.
- 3- Offers have to be submitted in USD with all taxes including VAT, the winning offeror will be obliged to provide tax invoice and any other official documents required.
- 4- The Rules of procedures of Procurement and Purchasing department can be found on our website: [www.aaup.edu](http://www.aaup.edu).



### **Requirements and Instructions of bidding**

- 1- All participants in submission must fully comply with these instructions and requirements which are considered integral part of any purchase order or contract held with the allocated participant unless the purchase order or the contract specifies otherwise.
- 2- The Arab American University is abbreviated as “AAUP” in these Instructions and requirements.
- 3- The participant company has to be officially registered and it has to provide a valid company registration certificate.
- 4- Offer should be submitted in USD with all taxes including VAT.
- 5- Offer must include every cost required to ship, transfer, assemble, run, test, maintain and include training cost, recorded in the certain fields that are pointed to in the attached table of quantities and specifications.
- 6- Offer should be valid for the period of 90 days from its date of submission.
- 7- Any required catalogues should be attached with the offer.
- 8- AAUP has the right to cancel any offer with no reasons given, as it has the right to reject all or some of the submitted offers with no right for the offerors to claim any damages, losses or compensations due to their submissions and AAUP has no financial or non-financial obligations to the offerors for their losses.  
AAUP has the right to partially allocate any offer with no reasons given.
- 9- Participant should submit an offer based on the technical specifications that are determined in our documents.
- 10- Participant has no right to waive the offer or waive any section of it to any other different part unless it is given a written permission letter from AAUP with reserving all rights to AAUP.
- 11- The points mentioned next – that are related to participant- will be taken into consideration when offers are evaluated:
  - Financial and technical efficiency
  - Ability to fulfil offer’s obligations
  - Experience and goodwill
  - Facilities Provided
- 12- No offers or modifications can be accepted if they are submitted after the deadline of offers submission.
- 13- Maximum two offers (options) can be allowed to be submitted for each item required inside our documents.



**Request for Proposal (RFP) for the Enhancement of Qlik Sense Reporting and Business Intelligence Capabilities at Arab American University (AAUP)**

**1. Overview:**

Arab American University (AAUP) invites proposals to enhance its Qlik Sense reporting and business intelligence capabilities. This includes acquiring additional Qlik report system licenses and providing comprehensive, on-site, instructor-led training. This initiative underscores AAUP's commitment to leveraging advanced technology to achieve its educational and administrative goals, supporting over 12,500 students and more than 1000 staff members. AAUP boasts a robust IT infrastructure, featuring a diverse server environment, extensive network infrastructure, and a variety of critical systems, applications, and databases.

**2. Requirements:**

Proposals should cover the following:

**- Licenses:**

- Three (3) Qlik Sense Professional Users Licenses.
- Ten (10) Analyzer Licenses.

**- Installation:**

- The latest version of Qlik Sense Enterprise on AAUP's on-premises servers.

**- Comprehensive Training:**

- Face-to-face training for 2 people, exclusively conducted in person rather than remotely, the training topic's including:

1. Create Visualizations with Qlik Sense.
2. Data Modeling for Qlik Sense.
3. Deploy and Administer Qlik Sense.
4. Applied Data Analytics using Qlik Sense.

**- Intent and Scope of Services:**

AAUP seeks to utilize the Qlik product suite's reporting and dashboard capabilities as a cornerstone to develop and enhance its business intelligence solution. The aim is to harness data from its Student Information System and other critical systems to foster an analytical culture and support data-driven decision-making. By enhancing Qlik Sense capabilities, AAUP intends to standardize and visualize information efficiently, enabling self-service reporting and dashboard creation.

**Objectives:**

- Leverage Qlik Sense for improved data visualization, analysis, and reporting.
- Enable efficient data integration and self-service capabilities.
- Provide AAUP staff with the skills to fully utilize enhanced BI tools through comprehensive training.

**3. Proposal Submission:**

- **Deadline: Thursday 21March 2024**
- **Format: Proposals in PDF format should be sent via email to [pn@aaup.edu](mailto:pn@aaup.edu).**





**4. Evaluation Criteria:**

Proposals will be evaluated based on:

- Compliance with the specified requirements.
- Cost-effectiveness.
- Experience and reputation of the vendor.
- Quality and comprehensiveness of the training program.

**5. Terms and Conditions:**

- AAUP reserves the right to accept or reject any proposals.
- The selected vendor must agree to AAUP's terms and conditions.

**6. Contact Information:**

For further inquiries, please contact : Tel: 04 241888 - Ext:1488 / Fax: 04 2510972 / E-mail: [pnnp@aaup.edu](mailto:pnnp@aaup.edu)

